

Database Researcher/Investigator

Carlsbad investigation firm seeks candidate with strong attention to detail, organization, and multi-tasking to conduct intensive database research related to complex civil litigation, corporate and personal background/assets investigations, and locate/skip-tracing searches.

Position involves identifying and locating prospective witnesses, gathering and analyzing corporate intelligence and issue-based research. Requirements include significant on-the-job experience researching public records databases, natural curiosity and interest in figuring things out, creative problem solving, accountability, self-motivation and -direction, strong written and verbal communication skills, and ability to keep track of, prioritize, and execute on multiple and frequently-changing priorities.

Strongly Preferred: Background/experience in investigations, skip tracing, asset tracing and analysis, litigation prep, due diligence, utilizing research databases such as the Internet, Lexis/Nexis (high emphasis on Public Records), Autotrack/Risk Investigations, Pacer, D&B, Edgar, Windows 2007/XP, Outlook, Access, Word, Excel, and Timeslips.

Ideal job for candidate with background and extensive experience in Library Science, Information Science, Paralegal Research or Investigative Research. Full-time position in a casual, but very busy, work environment. Salary commensurate with experience. **Please include salary history with resume.**

Company offers highly competitive salary and benefits package including medical, dental and vision plans. Additional benefits include 401K, FSA, Dependent Day Care FSA, and generous Paid Time Off Policy.

***For consideration, please attach cover letter indicating all dbases you are proficient in, including extent of usage (e.g., months/years). Please also indicate the type and extent of any formal training you have received related to any of the dbases you identify. ***

***Please attach resume **and writing sample** to any email response. Writing sample will be required for consideration. ***

***Qualified candidates will be required to pass a research exam. ***

***Unqualified applicants will not be considered or contacted. ***

***Company will not relocate qualified candidates, but might consider remote/telecommuting relationship if qualifications/circumstances are appropriate. ***

Send information to Susan Bowen at Susanb@lrha-sd.com